

MILCOMBE PARISH COUNCIL

TUESDAY 2 JULY 2024

Clerk & Responsible Financial Officer
Theresa Goss
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Middleton Cheney
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26 June 2024

Dear Councillor,

A meeting of the Parish Council will be held on **Tuesday 2 July 2024 at 8.00pm** at the Village Hall, Main Road, Milcombe to transact the business set out in the Agenda below and you are summoned to attend.

District Councillors Andrew McHugh, Eddie Reeves and David Rogers and County Councillor Kieron Mallon are also invited to attend.

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome** – To welcome the Councillors and the public to the meeting.
8:00pm – 8:05pm
2. **Apologies for absence** - To receive any apologies for absence from the meeting.
8:00pm – 8:05pm
3. **Declarations of Interest** - Members are asked to declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.
8:05pm – 8:10pm
4. **Minutes** - To approve the minutes of the meeting held on 7 May 2024. **(Attached)**
8:10pm – 8:15pm
5. **Matters Arising** - To discuss any issues arising from the minutes 7 May 2024.
8:15pm – 8:20pm
6. **CCTV** – To discuss the installation of CCTV at Milcombe Play Area. Wayne Gubbins from Visual Controls has been invited to attend the meeting.
8:20pm – 8:30pm
7. **Chairman's Announcements**
8:30pm – 8:35pm

8. **Open Forum** – Members of the public are invited to raise any items which concern the Parish.
(Maximum of ten minutes in total for this item) 8:35pm – 8:45pm
9. **Reports from County and District Councillors** - To receive reports from the Milcombe County Councillor and District Councillors.
8:45pm – 8:55pm
10. **Village Matters**
- i) Village Hall – To receive an update from Parish Councillor Nigel Davis, the Parish Council's representative on the Village Hall Committee.
 - ii) Play Area – To discuss any matters relating to the play area.
 - iii) Traveller Site – To discuss issues relating to travellers in the area.
 - iv) The Pump – To discuss regular tidying up of the area around The Pump.
- 8:55pm – 9:15pm**
11. **Planning**
- i) Planning Applications - To note the planning applications which have been considered by the Parish Council since the last meeting. **(To follow)**
 - ii) Results of Planning Applications - To note the results of planning applications determined by Cherwell District Council's Planning Committee. **(To follow)**
 - iii) Neighbourhood Plan – To receive an update from Parish Councillors Nigel Davis and Chris Hill on a Neighbourhood Plan for Milcombe.
- 9:15pm – 9:25pm**
12. **Parish Council Matters**
- i) Vacancies – To consider any applications for co-option onto the Parish Council.
 - ii) Application for a Memorial Bench – To discuss and receive an update on the application for a memorial bench. **(Application previously circulated)**
 - iii) Wooden Posts on Main Road – To discuss the quote for wooden posts on Main Road.
- 9:25pm – 9:35pm**
13. **Finance**
- i) Financial Matters
 - To approve the accounts for payment; and
 - To note the income received since the last meeting, the uncashed receipts & uncashed payments and the bank reconciliation. **(Reports to follow)**
 - ii) Budget Monitoring – To note the budget monitoring report for 2024/2025. **(Report to follow)**
- 9:35pm – 9:45pm**

14. **Correspondence** - Items of correspondence will be circulated to members.
9:45pm – 9:50pm
15. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for item numbered 16 on the grounds that it could involve the likely disclosure of private and confidential information.
9:50pm
16. **Staffing Matters** – To discuss issues affecting the Clerk and Responsible Financial Officer.
9:50pm – 9:55pm
17. **Meeting Dates** - Future meeting dates for Milcombe Parish Council are stated below. They will commence at 8.00pm at the Village Hall, Milcombe:
 - Tuesday 3 September 2024
 - Tuesday 5 November 2024
 - Tuesday 7 January 2025
 - Tuesday 4 March 2925**9:55pm**
18. **Items for the Next Agenda**
9:55pm